

Phone: 011-22520242 (Technical Query)
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CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 301
REGD. / SPEED POST/AIR-MAIL

No. CBSE/AFF./5730003-EX-00684-1415/650025

Dated: 12/12/2013

✓ The Manager,
International Indian School,
Post Box No 89788, Riyadh 11692,
Saudi Arabia,
C/O First Secy Embassy Of India,
Kingdom Of Saudi Arabia

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2014.

Sir/Madam,

This is with reference to your online application No. EX-00684-1415 executed on 29/06/2013, on the above subject. In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of Five years w.e.f. 01.04.2014 to 31.03.2019 subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee ₹ 10,000/- per month.(Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under *from Pre-Primary to Class XII* :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr Secondary (XI &XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

Contd...2/-

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. Other conditions are enclosed as per Annexure 'A'.
9. Special conditions to be complied within three months:-
 - a) It has been observed from the details provided by the School online Application form that the school is running at two sites whereas as per Affiliation Bye Laws, the school must be run from one site within the compact area 1.5 acres, it needs clarification with documentary evidence.
 - b) The School Managing Committee is required to be reconstituted as the same has not been constituted as per Affiliation Bye-laws. Therefore, it may be reconstituted by including representatives of 02 teachers, 02 parents, 02 CBSE nominees and also ensure that no blood relation is in it.
 - c) The school is required to maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank according to the strength of the students and send a copy of the same.
 - d) The school is required to furnish valid Sanitary Conditions, Drinking Water, Fire Safety Certificates issued by the competent authorities.
 - e) The school is required either to pay salary i.e. Basic pay, DA and other admissible allowances at par with the State Govt. teachers or VIth pay commission. An evidence to this effect, a copy of acquittance roll for the last 03 months along-with Banker Certificate are required to be submitted in support of it.

Yours faithfully,


ASSISTANT SECRETARY (AFF)

Encl: As above

No. CBSE/AFF/ 5730003-EX-00684-1415

Copy to:

1. The Principal, International Indian School, Post Box No 89788, Riyadh 11692, Saudi Arabia, C/O First Secy Embassy Of India, Kingdom Of Saudi Arabia
2. The Regional Officer, Regional Office CBSE, PS-1-2, Institutional Area, I.P. Extension, Patparganj, Delhi-110 092.
3. The Asstt. Secy. (IT), AMC, CBSE for directory updation.


ASSISTANT SECRETARY (AFF)

